

## TO ALL World Archery MEMBER ASSOCIATIONS

Dear President,

On behalf of the Organizing Committee of the World Archery Field Championships 2014. and the Croatian Archery Association, we would like to invite you to the World Archery Field Championships 2014, which will be held from 19 – 24 August in Zagreb, Croatia.

To register participation, please find enclosed the necessary documents and return your completed forms within the deadlines listed below:

### Summary of deadlines:

- |   |                     |
|---|---------------------|
| • Preliminary Entries                                 | <b>21 May 2014</b>  |
| • Hotel Reservation Form & Deposit                    | <b>21 May 2014</b>  |
| • Final Entries                                       | <b>30 July 2014</b> |
| • Transportation Form                                 | <b>30 July 2014</b> |
| • Visa Support Form                                   | <b>23 June 2014</b> |
| • Final Hotel Reservation Form<br>& Remaining Payment | <b>20 July 2014</b> |

Looking forward to welcoming you and your teams to Zagreb, Croatia.

Sincerely yours,

Mr. Darko Uidl  
President of the Croatian Archery Association  
& Local Organizing Committee

## PRELIMINARY PROGRAMME

Day	Date	Description
	Sunday 17 August	Arrival of Participants (Airport or Train) Practice range open. Local transportation to practice range available
DAY 0	Monday 18 August	Arrival of Participants (Airport or Train) Practice range open. Local transportation to practice range available
DAY 1	Tuesday 19 August	Official Practice (For all) Equipment Inspection Team Managers Meeting <b>16:00hrs</b> at the 'Maksimir' venue.
DAY 2	Wednesday 20 August	<b>1. Qualification Round</b> (24 Targets) Unmarked distances
DAY 3	Thursday 21 August	<b>2. Qualification Round</b> (24 Targets) Marked distances
DAY 4	Friday 22 August	<b>Individual Eliminations</b> <ul style="list-style-type: none"> <li>Individual Elimination Round 1 (12 marked targets)</li> <li>Individual Elimination Round 2 (8 marked targets)</li> <li>Individual Semifinals – 4 targets</li> </ul>
DAY 5	Saturday 23 August	<b>Finals – Team</b> <ul style="list-style-type: none"> <li>Team Quarterfinals – 8 targets</li> <li>Team Semifinals – 4 targets</li> <li>Team Medal Matches – 4 targets (all target are marked distances)</li> <li>Medals Ceremonies</li> </ul>
DAY 6	Sunday 24 August	<b>Finals – Individual</b> <ul style="list-style-type: none"> <li>Individual Medal Matches – 4 targets</li> <li>(Widescreen and TV broadcast)</li> <li>Medal Ceremony, Closing Ceremony</li> </ul>
	Monday 25 August	Departure of Participants

**NOTE:** This is a preliminary program and subject to change according to the number of participants in each division. All changes will be published and distributed to all participants in advance.

## PRELIMINARY & FINAL REGISTRATION

All registration process must be done using the World Archery Online Registration System (WAREOS, formerly FORS): <http://register.worldarchery.org>. No entry forms will be accepted for registering to this event.

A maximum number of **3 athletes per country** (host country included) are allowed to be registered in each category of the event. Preliminary entries have to be done using the WAREOS.

In order to use WAREOS, please login to <http://register.worldarchery.org> with your Username and Password assigned by World Archery. After entering the WAREOS, please go to "Online Registration" and register your athletes for this event. A "WAREOS User Manual" can be downloaded in PDF format (English) using the same website link.

For any questions regarding the WAREOS, please contact the World Archery office, Ms Raheleh AHADPOUR ([rahadpour@archery.org](mailto:rahadpour@archery.org)).

- Start date for online registration using WAREOS: **24 February 2014**
- End of Preliminary registration using WAREOS: **21 May 2014**
- End of Final registration using WAREOS: **30 July 2014**

Please pay attention to the stated deadlines. Teams will **not be** able to enter or update their data in WAREOS, after the deadlines, as the system will be blocked. If, teams wish to make any changes to their Final Registration, after the deadline, you need to contact Ms Raheleh AHADPOUR, World Archery Member Services Coordinator ([rahadpour@archery.org](mailto:rahadpour@archery.org)).

Final Entries processed after the deadline will result in a penalty fee of 50 Euros per athlete to be paid to the OC upon arrival at the field.

Final registrations that differ by more than 4 athletes from the preliminary registration or have been submitted after the preliminary deadline will result in a penalty fee of 150 Euros to be paid to the OC upon arrival at the field.

Any entries received less than 3 days before the team managers meeting for a World Championship will be refused, if no preliminary entry and/or final entry were made prior. This decision cannot be appealed by teams and is fully compliant with the current World Archery rules, article 3.7.1.2. Entries received after the deadlines, are subject to penalties as clearly stated in the rule book and the invitation documents of World Cups and World Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless they have informed World Archery and the OC in writing at least one week prior to the event that they are unable to attend.

Member Associations that have penalty fees outstanding from previous years will need to have paid these penalty fees before being eligible to enter and compete.

## **ACCOMMODATION & GENERAL INFORMATION**

The official hotels for the Championships are:

- **The Westin Zagreb \*\*\*\*\***



Ideally located in the city center and surrounded by major cultural attractions, The Westin Zagreb provides you with unmistakable luxury. Discover Croatian charm and elegance in all of our 349 modern guest rooms and suites, and benefit from our outstanding service. Indulge in the fabulous, completely refurbished wellness center, hands down the best of its kind in the city. The facility invites its guests to re-energize with a Westin Workout in over 1.500 m<sup>2</sup> of modern, elegant appointed, sleek and airy surroundings. The finest exercise equipment, including state-of-the-art Nautilus One machine, a 17 m pool, an over-sized Jacuzzi, Finnish and Turkish saunas and innovative showers provide a perfect solution for those guests committed to maintaining their wellness routines whilst on business. All of these facilities are included in the room rate.

- Distance from the airport - 17 km
- Distance from the competition venue - 8 km

### **The Westin Zagreb \*\*\*\*\***

- |  |       |
|--|-------|
| • Single Room  | € 128 |
| • Twin or Double Room (1 big bed or 2 beds)          | € 185 |
| • Triple Room (1 big bed + 1 bed or 3 separate beds) | € 247 |

The hotel room rates are per room, per night, includes half board (Breakfast and Dinner) served as hot buffet style.

- **Hotel Laguna Zagreb \*\*\***



Located in the center of Zagreb, one hundred meters from sports centers 'Cibona' and 'Dom sportova'. Our hotel offers you all services necessary for pleasant business and private stay. In hotel Laguna we are proud to give you quality service and pleasant atmosphere. Very close to public transportation, and private parking makes our hotel especially available. In our neighborhood there are: Technical Museum, Drazen Petrovic Museum and Mimara Museum.

- Distance from the airport - 16,5 km
- Distance from the competition venue - 8,5 km

**Hotel Laguna Zagreb \*\*\***

- |                       |       |
|-----------------------|-------|
| • Single Room         | € 115 |
| • Twin or Double Room | € 161 |
| • Triple Room         | € 222 |

The hotel room rates are per room, per night, includes half board (Breakfast and Dinner) served as hot buffet style).

Teams who do not book their accommodation through the LOC will be charged a double entry fee.

- |   |                     |
|---|---------------------|
| • Reservations should be made before:             | <b>21 May 2014</b>  |
| • Final Hotel Reservation & Transportation Forms: | <b>20 July 2014</b> |

To confirm your hotel reservations, a 50% deposit, of the total amount, is required to be transferred, to the OC **before 20 May 2014**, via a bank transfer, using the details provided on page 13. Reservations received after this date will be considered according to availability.

### Important Note:

Please refer to the accommodation pages above for detailed hotel information. Please complete all the necessary forms by the deadlines given and arrange full payment for accommodation before arrival. No travel checks and credit cards will be accepted on site.

All participants should book their accommodation through the LOC. Participants that do not book their accommodation through the LOC, will have to pay double entry fees and will not be entitled to any event information or transportation.

Teams will also need to register for their accreditation, at the latest, the day before official practice. If participants do not register the day before, no changes will be made to the entry list. Participants will not be allowed to compete if registration is not completed in time and will not be allocated to a target.

The number of triple rooms are limited, therefore please book early to avoid disappointment. Should triple rooms not be available, the LOC will immediately notify the MA to change the reservation to twins, doubles or single rooms.

### Internet:

Free Internet is available in both hotels (guest rooms and hotel lobby) and the archery venue.

### Lunch:

At additional cost, teams can preorder lunch boxes to consume at the competition venue. To order a lunch box, teams can either send their lunch box order with their accommodation form (page 8) or order at the event information desks located at the hotel and venue, once they arrived. The hotels have extensive experience in providing specific meals to cater for sport teams as well as any dietary allergies or requirements such as, vegetarian, religious, lactose, nuts and gluten free. The Westin Zagreb, where all takeout food is prepared, is also Halal and Kosher certifide. All food can be paid directly at the hotels.



### Cold lunch

1. Small lunch box – **€10** per person
2. Big lunch box – **€16** per person

#### Small lunch box includes:

- 1 Ciabatta cheese sandwich
- 1 Ciabatta ham sandwich
- 1 cake
- 1 fruit
- 1 natural mineral water 0,5l
- 1 tissue
- cutlery

#### Big lunch box includes:

- Fried bread crumbed chicken steak (150g) with salad
- 1 mini ham and cheese sandwich
- 1 mini tuna sandwich
- 1 cake
- 2 fruits
- 1 natural mineral water 0,5l
- 1 orange juice 0,2l
- 1 tissue
- Cutlery

**Teams must give at least 48 hours advanced notice to receive their pack lunches.**

There is also a possibility of providing hot meals at the venue, should there be sufficient interest.

- ▶ Working Cocktail Lunch – **€21** per person

The price for working cocktail lunch includes:

- 🍴 Food
- 🍴 Waiter service
- 🍴 Cutlery
- 🍴 Cocktail tables

The price is valid on the basis of minimum 50 pax confirmed.

Any further questions, please contact the Local Organising Committee.

## **HOTEL RESERVATION FORM**

Country/Team from: \_\_\_\_\_

Hotel: \_\_\_\_\_

Number of Rooms:

Single:	<input type="text"/>
Twin (2 beds):	<input type="text"/>
Double:	<input type="text"/>
Triple:	<input type="text"/>

Do you require a room for a disabled team member? Yes ☐ No ☐

If yes, please specify:

\_\_\_\_\_

Do any of your team members have dietary requirements or allergies such as, vegetarian, nut allergies, gluten free etc. Yes ☐ No ☐

If yes, please specify:

\_\_\_\_\_

Do you require a lunch box (cold) at the venue? Yes ☐ No ☐

Do you require a catering (hot) at the venue? Yes ☐ No ☐

Date: \_\_\_\_\_

Signature of President / Secretary General:

\_\_\_\_\_

**PLEASE RETURN THIS HOTEL RESERVATION FORM TO LOC BEFORE  
21 May 2014. by email to: [wfc2014zagreb@archery.hr](mailto:wfc2014zagreb@archery.hr)**



## TRANSPORTATION FORM

Country/Team from: \_\_\_\_\_

Number of passengers:

\_\_\_\_\_ person(s) airports (ZAG) to/from hotels/Archery Venue

\_\_\_\_\_ person(s) official hotels to/from Archery Venue and Zagreb Train station transportation

**Arrival information:** We will arrive by plane:

Airport: \_\_\_\_\_ Zagreb (ZAG) \_\_\_\_\_ Flight Nr: \_\_\_\_\_

Date: \_\_\_\_\_ (DD/MM/YY) Arrival Time: \_\_\_\_\_

**Departure information:** We will depart by plane:

Airport: \_\_\_\_\_ Flight Nr: \_\_\_\_\_

Date: \_\_\_\_\_ (DD/MM/YY) Departure Time: \_\_\_\_\_

**Arrival information:** We will arrive by train at Zagreb Train Station:

Date: \_\_\_\_\_ (DD/MM/YY) Arrival Time: \_\_\_\_\_

Train Nr: \_\_\_\_\_

**Departure information:** We will depart by train from Zagreb Train Station:

Date: \_\_\_\_\_ (DD/MM/YY) Departure Time: \_\_\_\_\_

Train Nr: \_\_\_\_\_

☐ Tick here, if arriving by a car/bus and **DO NOT REQUIRE** transportation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ (DD/MM/YY)

President / Secretary General MA: \_\_\_\_\_

**Note:**

The entry fee **DOES NOT INCLUDE** airport transfers or transportation between hotels and archery venues. For transportation cost, please refer to page 11.

PLEASE RETURN THIS TRANSPORT RESERVATION FORM TO LOC BEFORE  
**21 May 2014.** by email to: [wfc2014zagreb@archery.hr](mailto:wfc2014zagreb@archery.hr)

## ENTRY FEE

### Entry fee:

Individual:	<b>150 Euro</b> per athlete
Officials:	<b>100 Euro</b> per person

### Entry fee at NON official hotels:

Individual:	<b>300 Euro</b> per athlete
Officials:	<b>200 Euro</b> per person

There is no entry fee for teams.

For participants using official hotels, entry fees **do not** include daily local transport to and from the practice range to official hotels during the qualification, elimination and finals venues (timetable to be confirmed). Please refer to page 11 for transportation costs.

All participants should book their accommodation through the LOC only. Participants that do not book their accommodation through the LOC, will have to pay double entry fees and will not be entitled to any event information or transportation.

## FINAL HOTEL RESERVATION & ENTRY FEE FORM

Personal Details ☐ Women ☐ Men

Name of Member Association: \_\_\_\_\_

Country: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Hotel Accommodation

☐ **The Westin Zagreb \*\*\*\*\***

Single room, (per room per night) € 125; Twin or Double room (PRPN) € 180; Triple room (PRPN) € 245

☐ **Hotel Laguna \*\*\***

Single room, (per room per night) € 110; Twin or Double room (PRPN) € 160; Triple room (PRPN) € 220

Please reserve the following:

\_\_\_\_\_ SINGLE ROOM(s) From \_\_\_\_\_ to \_\_\_\_\_ 2014.

\_\_\_\_\_ TWIN ROOM(s) From \_\_\_\_\_ to \_\_\_\_\_ 2014.

\_\_\_\_\_ DOUBLE ROOM(s) From \_\_\_\_\_ to \_\_\_\_\_ 2014.

\_\_\_\_\_ TRIPLE ROOM(s) From \_\_\_\_\_ to \_\_\_\_\_ 2014.

\_\_\_\_\_ TOTAL ROOMS REQUIRED

### Flight Details

We will arrive/departure to/from \_\_\_\_\_  
International Airport

**Or** We will arrive/depart to/from Zagreb Train Station **Or** by other means, such as, a car. Please indicate \_\_\_\_\_

Date of Arrival \_\_\_\_\_ (DD/MM/YY)

Time \_\_\_\_\_ Flight \_\_\_\_\_

Date of Departure \_\_\_\_\_ (DD/MM/YY)

Time \_\_\_\_\_ Flight \_\_\_\_\_

Zagreb Airport transfers are an additional € 25 round trip, per person.

### Accommodation Payment

ROOM TYPE	AMOUNT OF ROOMS		NIGHT RATE P/N		TOTAL RATE
Single:	_____	x	_____	=	_____
Twin:	_____	x	_____	=	_____
Double:	_____	x	_____	=	_____
Triple:	_____	x	_____	=	_____

**TOTAL ACCOMMODATION AMOUNT** \_\_\_\_\_

#### Entry Fee Payment:

The entry fees should be paid in full **BEFORE** arrival.

A **double entry fee** will be required to be paid for those participants not booking their accommodation through the LOC.

NUMBER OF PERSONS		Entry Fee (EUR)		TOTAL (EUR)
Athletes _____	x	€ 150	=	_____
Officials _____	x	€ 100	=	_____

**TOTAL ENTRY FEE** \_\_\_\_\_

#### Airport Transportation Fee:

Trip between airport (ZAG) and hotel (fee includes both ways)

NUMBER OF PERSONS		Fee (EUR)		TOTAL (EUR)
_____	x	€ 25	=	_____

#### Hotel/Venue Transportation Fee:

Round trip between official hotels & competition venue (for the duration of the Championships)

NUMBER OF PERSONS		Entry Fee (EUR)		TOTAL (EUR)
_____	x	€ 50	=	_____

**Banquet reservation:** Included in the Sunday 24 August 2014. Hotel reservation.

NUMBER OF PERSONS: \_\_\_\_\_

#### To Guarantee Reservations:

For the payment of accommodation, a 50% deposit of the total amount payable is required to be paid with preliminary entry by **21 May 2014**. The remaining payment for accommodation is to be paid with the final entry by **20 July 2014**. Accommodation cannot be guaranteed after this deadline.

A balance invoice will be provided via email or on arrival, as required, after payment. Please send this form to the LOC **BEFORE 20 July 2014** by email to [wfc2014zagreb@archery.hr](mailto:wfc2014zagreb@archery.hr)

#### **PAYMENT CONDITIONS:**

The entry fees should be paid in full **BEFORE** arrival.

For the payment of accommodation, a 50% deposit of the total amount payable is required to be paid with preliminary entry by **21 May 2014**. The remaining payment for accommodation should be paid with the final entry by **20 July 2014**. Accommodation cannot be guaranteed after this deadline.

A balance invoice will be provided via email or on arrival, as required, after payment. There is only one account number where payments need to be done. Please be aware that accommodation, transportation and entry fee must be paid in to this bank account number written below:

#### **BANK INFORMATION for ACCOMMODATION, TRANSPORTATION AND ENTRY FEE:**

<b>Account Name:</b>	<b>STRELICARSKI TRENING CENTAR DOO</b>
<b>Account Number:</b>	<b>1110469072</b>
<b>SWIFT:</b>	<b>PBZGHR2X</b>
<b>IBAN:</b>	<b>HR1423400091110469072</b>

**NOTE:** Please indicate in the reference/notes section the team or reservation name that corresponds to the payment.

ALL PAYMENTS SHALL BE MADE IN EURO BY BANK TRANSFER

**All bank charges/fees are the responsibilities of the sender.**  
**TRAVEL CHECKS and CREDIT CARDS are not accepted.**

## ADDITIONAL INFORMATION

### Welcome to Zagreb:

Zagreb is a little treasure trove of European culture and civilization. Located in the heart of Europe, the capital city of Croatia is less than a two hour flight away from all major European ports (cities) and the Zagreb airport is only a 30 minute drive away from the city center. Croatia is a member of the European Union, the currency is Kuna (HRK). The exchange rate is 7.7 HRK approximate price for € 1.

Zagreb has many surprises in store for all walks of life: great historical and cultural sites, numerous museums, many events and musical performances, exciting nightlife, a wide range of accommodation possibilities, restaurants with excellent food and wines, great shopping and sports facilities, beautiful parks, diverse excursion possibilities and above all, friendly people.

Getting around the city is easy. You can reach most of the attractions on foot as they are situated in the pedestrian zone. Public transport is well organized and there is a good and cheap taxi service.

### Archery Venues:

The archery qualification and competition venues are located in Zagreb City. Competition will be held in Park Maksimir, on the east side of town. Inside the venue will be placed catering, and concession stands.



### Transportation:

- Transportation will be provided from Zagreb Airport (ZAG) to the official hotels, on **17 & 18 August 2014**.
- Transportation will be provided from the official hotels to Zagreb Airport (ZAG), on **24 & 25 August 2014**.

Local transportation will be available between official hotels and practice and competition venues. Transport timetables will be confirmed. Buses and/or vans will be provided.

### Cancellations & Changes:

Written Cancellations must be:

- Received before **30 July 2014**, a full refund of the deposit payment.
- Received after **30 July 2014**, no refund will be awarded.

All refunds, if any, will be processed after the event.

Name change (the same category and division) will be accepted up to 72 hours before the event, without any additional charge. The LOC should be informed about any changes immediately in the travel program 72 hours prior arrivals. If your arrival is later than originally scheduled, the room charges will start from the original date indicated by the accommodation forms received from the Member Association.

### Training:

Training field will be available to use from **17 August 2014**. The training field is walking distance to the competition field and is about 7 km from the hotels.

### Weather: August (Average):

Avg. Temperature	20°C (68 F)
Avg. Low Temperature	14°C (57 F)
Avg. High Temperature	26°C (79 F)
Avg. Rainfall	85 mm
Sunshine Hours	10h30min
Rainfall days	10 days



### Ceremonies:

There will be an closing ceremony. Further details will be given on arrival.

### Water on the Venue:

Free bottled water will be provided on venue during the Championship for accredited people.

### Media Registration:

Media representatives can apply for preregistration by emailing [info@wfc2014zagreb.eu](mailto:info@wfc2014zagreb.eu)

### Internet Connection:

Hot Spot WiFi will be available in official hotels and in the archery venue free of charge for accredited persons.

### LOC Contact:

Name: Mr. Cadez KRESIMIR  
Phone: +385 1 2981 766  
Fax: +385 1 2981 768  
Mob: +358 91 4343 463  
E-mail: [wfc2014zagreb@archery.hr](mailto:wfc2014zagreb@archery.hr)  
Language: Croatian and English  
Official website: [www.wfc2014zagreb.eu](http://www.wfc2014zagreb.eu) - (beginning of March 2014).

## VISA

All participants who require an entry visa to Croatia, are kindly requested to fill in the **Visa Support Form below** and return completed to the Organizing Committee, as soon as possible, but no later than **23 June 2014**.

After the Visa Support Form is received, an official invitation, from the Croatian Archery Federation, will be provided for visa application. Participants should obtain their visas before departure to Croatia. Teams and officials from countries with no diplomatic relations with Croatia are kindly requested to inform the LOC of where they prefer to apply for the visa in the third country.

**NOTE:** Please read the Visa Information for Foreigners: for having a Croatian Visa. Please make your visa application in person and **at least two months before** traveling to Croatia to avoid any difficulties.

## VISA Explanations:

The Republic of Croatia applies the European Union's Common Visa Policy. This means that the classic visa regime will apply to the citizens of all those countries requiring a visa for entering the EU member states.

**Russian, Ukrainian, Turkish and Kosovo citizens**, required to have a visa to enter Croatia, can apply for a visa on-line at [www.crovisa.mvep.hr](http://www.crovisa.mvep.hr). Printed and completed application forms along with other required documents should be submitted to the competent Croatian Embassy/visa center.

Pursuant to the Government's decision, **starting with 1 January 2014** until the Republic of Croatia fully applies the provisions of the Schengen acquis, **all foreign holders of valid Schengen documents do not require an additional (Croatian) visa for entry and short-term stay in Croatia.**

In line with the Government's decision, aliens who are holders of:

- **Uniform visa (C) for two or multiple entries**, valid **for all Schengen Area member states**;
- **Visa with limited territorial validity (LTV visa)**, **for two or multiple entries**, **issued to the holder of a travel document that is** not recognized by one or more, but not all of the Schengen Area member states, and which is valid for the territory of the member states recognizing the travel document;
- **long-stay visa (D) for stays exceeding three months**, issued by one of the Schengen Area member state;
- **residence permit** issued by one of the Schengen Area member state;

**do not require a visa for transit through or intended stays in the territory of the Republic of Croatia not exceeding 90 days in any 180-day period.**

**Nationals of Kosovo**, who are holders of Schengen visas with limited territorial validity (LTV visas), valid for all Schengen countries except for Greece and Spain, do not require additional Croatian visa for transit through or intended stays in the territory of the Republic of Croatia not exceeding 90 days in any 180-day period.

**The period of validity of the above mentioned Schengen documents shall cover the duration of the transit or stay.**

All questions regarding Croatia's visa regime for non-EU countries can be submitted at: [vize@mvep.hr](mailto:vize@mvep.hr)

For additional information please visit the following website from the Croatian Ministry of Foreign and European Affairs: [www.mvep.hr](http://www.mvep.hr)

