

TO ALL World Archery MEMBER ASSOCIATIONS

Dear President,

On behalf of the Organizing Committee (OC) of the World Archery Field Championships 2016, Dublin – Ireland and World Archery Ireland, we would like to invite your country to the World Archery Field Championships 2016, which will be held from 27th of September to the 2nd of October in Dublin, the capital of Ireland.

To register participation, please find enclosed the necessary documents and return your completed forms within the deadlines listed below:

Summary of deadlines:

- | | |
|--|-------------------------|
| • Hotel Reservation & Deposit | 1 May 2016 |
| • Preliminary Entries | 29 June 2016 |
| • Visa Support Request | 22 July 2016 |
| • Final Hotel Reservation & Remaining Payment | 22 July 2016 |
| • Airport Transportation Reservation | 1 August 2016 |
| • Final Entries and entry payment | 6 September 2016 |

We are looking forward to welcoming you and your teams to Ireland.

Sincerely yours,

Kevin MacDermott
President
Archery Ireland

PRELIMINARY PROGRAMME

| Date | Activity |
|-------------------------------------|--|
| Sunday 25 September | Arrival of teams |
| Monday 26 September | Accreditation and Registration Unofficial practice |
| Tuesday 27 September | Official practice and Equipment Inspection & Team Managers Meeting Opening Ceremony |
| Wednesday 28 September | 1st Qualification Round 24 targets (unmarked) |
| Thursday 29 th September | 2nd Qualification round 24 targets (marked) |
| Friday 30 September | Individual Elimination |
| Saturday 1 October | Team competition, Semi Finals and Team Finals |
| Sunday 2 October | Individual finals Closing ceremony Irish Night (banquet) |
| Monday 3 October | Departure of teams |

NOTE: This is a preliminary programme and subject to change according to the number of participants in each division and TV requirements. All changes will be published and distributed to all participants in advance.

PRELIMINARY & FINAL REGISTRATION

All registration process must be completed using the World Archery Online Registration System (WAREOS): <http://register.worldarchery.org>. No entry forms will be accepted for registering to this event.

A maximum number of **3 athletes per country** (host country included) are allowed to be registered into each category of the event. Preliminary entries have to be completed using the WAREOS.

In order to use WAREOS, please login on <http://register.worldarchery.org> with your Username and Password assigned by World Archery. After entering the WAREOS, please go to "Online Registration" and register your athletes for this event. A "WAREOS User Manual" can be downloaded in PDF format (English) using the same website link. For any questions regarding the WAREOS, please contact the World Archery office, Mr Jae Kyung LEE (jklee@archery.org).

Start date for online registration using WAREOS

1st February 2016

End of Preliminary registration using WAREOS:

29 June 2016

End of Final registration using WAREOS:

6th September 2016

Please pay attention to the stated deadlines. Teams will **not be** able to enter or update their data in WAREOS, after the deadlines, as the system will be blocked. If, teams wish to make any changes to their Final Registration, after the deadline, you need to contact Mr Jae Kyung LEE, World Archery Member Services Coordinator (jklee@archery.org).

Final Entries processed after the deadline will result in a penalty fee of 50 Euros per athlete to be paid to the LOC upon arrival at the field. Final registrations that differ by more than 4 athletes from the preliminary registration or have been submitted after the preliminary deadline will result in a penalty fee of 150 Euros to be paid to the LOC upon arrival at the field.

Any entries received less than 3 days before the team managers meeting for a World Championships, will be refused if no preliminary entry and/or final entry were made prior. This decision cannot be appealed by the teams and is fully compliant with the current World Archery rules, article 3.7.1.2. Entries received after the deadlines, are subject to penalties as clearly stated in the rule book and the invitation documents of World Cups and World Championships. A Member Association that has made final entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system.

Member Associations that have penalty fees outstanding from 2015 will need to have paid these penalty fees before being eligible to enter and compete.

ACCOMMODATION & OTHER SERVICES

The LOC for the World Archery Field Championships 2016 are delighted to announce that all entries, accommodation, transport and other service bookings will be done through our online booking system, available at www.wafc2016.com. This booking system will be live from February 1st 2016. If for any reason, you are unable to use an online system, please contact us at archery2016@mci-group.com and we will arrange a paper alternative for you.

- Hotel reservations should be made before: **1 May 2016**
- Final Hotel Reservation **22 July 2016**

To confirm your hotel reservations, a deposit of 60% of the total amount, is required to be transferred to the LOC **before 1 July 2016**, via a bank transfer, using the details provided on page 12. Reservations received after these dates will be considered according to availability.

IMPORTANT!

Please note that there will be a limited number of rooms at each hotel. The number of triple rooms is also limited in each hotel. To ensure that you stay at your preferred hotel, please book your Hotel ASAP. Note, that the reservation is final only after the OC have received 60% deposit. We will use the principle of first come, first served. Also note that it will not be possible to refund the deposit after the 30 May 2016.

The hotel room rates are per room, per night, including internet, half board (bed, breakfast, and dinner) at the hotels and transport. Meals include water, tea and coffee. Additional purchases in the hotel bar, café and minibar is at own expense.

Druid's Glen Hotel (5 Star) www.druidsglenresort.com

Wicklow's most luxurious 5* hotel, located in heart of County Wicklow, regarded as the Garden County for its natural beauty. Druid's Glen Resort provides a championship golf course, and an Elemis spa – the perfect spot for rest & recovery during the Championships.

Just a 10 minute drive from Greystones and within easy reach of many beautiful Wicklow walks; Druids Glen Resort is also just 40.2 km away from Dublin. Awarded 5-stars by Failte Ireland, Druids Glen boasts 145 guestrooms, many with views over either the Wicklow Mountains or the golf course. Sink into one of their large, luxurious bedrooms for an unforgettable night's sleep.

Distance to Killruddery House: 12.7 km

| | |
|------------------|----------|
| Single room | 200 Euro |
| Double/Twin room | 250 Euro |



Glenview Hotel (4 Star) www.glenviewhotel.com

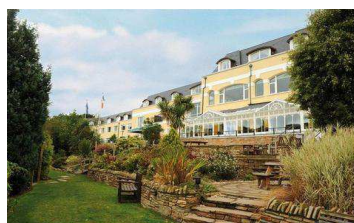
With stunning panoramic views and a beautiful, peaceful setting among the lush green hills of Wicklow's Glen of the Downs, this 4-star hotel offers superb leisure and relaxation facilities.

The hotel offers free Wi-Fi throughout and free onsite parking. With a magnificent setting, the Glenview Hotel & Leisure Club houses elegant and individually designed rooms, along with the Conservatory Bar and an award-winning leisure club. The hotel also boasts the Woodlands Restaurant, which holds an AA Rosette award. The excellent leisure facilities include a range of useful recovery options, from an 18 m deck-level swimming pool, a state-of-the-art gymnasium to an aerobics studio. There is also a hot tub, a sauna, a solarium, a steam room, a whirlpool spa, underwater air loungers, and an outdoor hot tub.

The hotel is only 30 minutes from Dublin city centre, 50 km from Dublin Airport, and just 15 minutes from Dundrum shopping centre.

Distance to Killruddery House: 7.3 km

| | |
|------------------|----------|
| Single room | 138 Euro |
| Double/Twin room | 206 Euro |
| Triple room | 289 Euro |



Esplanade Hotel (3 Star) www.esplanadehotel.ie

The Esplanade Hotel is a beautiful, timeless Victorian Building located on the seafront of one of Ireland's most popular coastal resorts-Bray, Co. Wicklow.

The Esplanade has been refurbished and its former glory restored, into a perfect place to stay for your trip. The building itself has impressive period detailing, enchanting colours, en-suite bedrooms with original features such as ornate fireplaces and verandas to create an atmosphere of elegance and style. Only 19km from Dublin City Centre the Esplanade offers a mixed blend of coastal town life and the vibrant nightlife and music scene of Dublin. This seafront property makes the perfect location for teams wishing to be closer shops, cafés and public transport. The Esplanade offer a wide range of rooms, including triple rooms to make your stay during the World Archery Field Championships a memorable one.

Distance to Killruddery: 7.7 km

| | |
|------------------|-------------|
| Single room | 116.80 Euro |
| Double/Twin room | 157.60 Euro |
| Triple room | 231.40 Euro |



Parkview Hotel (3 Star) www.parkviewhotel.ie

If you are looking for something different in Wicklow the Parkview Hotel, County Wicklow has it all, from city chic to country convenience.

The Parkview Hotel, Newtownmountkennedy, is located in a small village south of Dublin on the N11 between Dublin and Wexford, nestled between the Wicklow Mountains and the Irish Sea. The Parkview Hotel, has a unique atmosphere that combines sophisticated design with homely comforts. The Hotel offers spacious guest rooms including triple and family rooms. The Parkview Bar has a unique feel to it that makes it perfect for some relaxing time out.

The hotel is surrounded by world famous golf courses, wonderful mountain walks and historic houses & gardens. County Wicklow contains outstanding and breathtaking scenery of mountains, valleys, lakes and coastlines. Parkview Hotel is perfect for a short stay in Ireland attending the World Field Archery Championships.

Distance to Killruddery: 14 km

| | |
|------------------|----------|
| Single room | 106 Euro |
| Double/Twin room | 180 Euro |
| Triple room | 265 Euro |



Summerhill House Hotel (3 Star) www.summerhillhousehotel.ie

This beautiful country-house hotel on the edge of Enniskerry features spacious rooms and seasonal cuisine, 5 minutes' walk from Powerscourt House and Gardens.

Located directly adjacent to the Main hotel building are 32 Courtyard rooms, these are located in Townhouses with each townhouse containing 3 individual completely independent en suite room. The only shared facility is the hall door each bedroom has its own separate key to enter making the perfect setup for teams. Upstairs in each house is a smaller than average double bedroom known as an Economy Double Room that enjoy a fantastic view of the countryside and Irish Sea. The second room upstairs is a Double or Twin room and the third room located downstairs is a Twin and some are Triple rooms. Most rooms also offer scenic views of Bray Head.

The Restaurant at Summerhill House serves seasonal, locally sourced cuisine. The Cooper Beach Bar features an open fire, serving a wide range of drinks in cosy, relaxing surroundings. The Rainforest Day Spa is located next to the hotel and offers a range of spa packages.

Enniskerry village is just a 10-minute walk from the hotel.

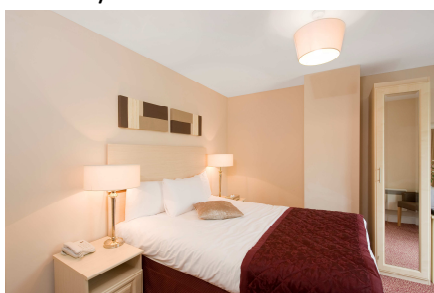
Distance to Killruddery: 7.7 km

Single room

116.80 Euro

Double/Twin room

157.60 Euro



Wilton Hotel (3 Star) <http://www.wiltonhotelbray.com>

The Wilton Hotel is one of the most popular, small luxury hotels in Bray, Co. Wicklow.

Located just across the road from the archery venue, 2km from Bray Seafront and beside a scenic walking trail that leads to the back of Bray Head, you will never be stuck for a new adventure at the Wilton. Bray is situated just 30 minutes from Dublin City Centre and offers access to all the major tourist attractions, lively nightlife and music scene.

The Wilton offers a wide range of spacious accommodation types including triple rooms, tailored to suit your needs while at the World Archery Field Championships. The rooms on offer have a range of amenities such as room service, free Wi-Fi, laundry service and a telephone.

Distance to Killruddery: 750 metres

| | |
|------------------|-------------|
| Single room | 116.80 Euro |
| Double/Twin room | 157.60 Euro |
| Triple room | 231.40 Euro |



Important Note:

Please complete all the necessary online bookings by the deadlines given and arrange full payment for accommodation before 6 September 2016. No credit cards or travel checks will be accepted on site.

All participants should book their accommodation through the LOC. Participants that do not book their accommodation through the LOC, will have to pay double entry fees and will not be entitled to any event information or transportation.

Teams will also need to register for their accreditation, at the latest, the day before official practice. If participants do not register the day before, no changes will be made to the entry list. Participants will not be allowed to compete if registration is not completed in time and will not be allocated to a target.

ENTRY FEE

Entry fee:

Individual: **150 Euro** per athlete

Officials: **100 Euro** per person

Entry fee in NON official hotels:

Individual: **300 Euro** per athlete

Officials: **200 Euro** per person

There is no entry fee for teams.

For participants using official hotels, fees include daily local transport to and from the competition venue to official hotels during the qualification, elimination and finals (timetable to be confirmed). All participants should book their accommodation through the LOC.

Participants that do not book their accommodation through the LOC, will have to pay **double entry** fees and will not be entitled to any event information or transportation.

Transportation: Transportation will be provided from Dublin International Airport (DUB) to the official hotels, on **24 & 25 September 2016**.

Transportation will be provided from the official hotels to Dublin International Airport (DUB), on **3 October 2016**.

The cost of this service is €25 return per person.

Local transportation will be available between official hotels, practice and competition venues. Transport timetables will be confirmed and provided on arrival at your hotel. Buses and/or vans will be provided. The cost of this service is included in your fees.

Internet: Free internet will be available at all hotels

Lunch: At additional cost, teams can pre-order lunch boxes to consume at the competition venue. To order a lunch box, teams should do so in advance on the online registration system. Lunch boxes will cost €12 per person. Should a team decide they wish to order this service on venue, please approach a member of the LOC, but please note service cannot be guaranteed if ordered at the venue. Lunch boxes will include:

- Sandwich, Fruit, Cake, Other snack item

There is a possibility that the LOC can provide a hot lunch on venue, however this is subject to sufficient interest. Please contact archery2016@mci-group.com if your team is interested in this option. The price per person is likely to be approx. €20.

Banquet (Irish Night): This Irish themed evening will be held on Sunday, October 2nd. The cost to attend will be €30 per person. Price includes dinner & entertainment.

Cancellations & Changes: Name change (the same category and division) will be accepted up to 72 hours before the event, without any additional charge. The LOC should be informed about any changes immediately in the travel programme 72 hours prior to arrivals. If your arrival is later than originally scheduled, the room charges will start from the original date indicated by the accommodation forms received from the Member Association.

Ceremonies: Details to be provided.

Travel Insurance: You are advised to have an adequate **travel insurance policy** in place to cover possible expenses in connection with a return for health reasons or death, indispensable medical treatment or acute hospitalisation during your stay.

Water on the Venue: Bottled water will be provided on the field during competition for accredited people.

Media Registration: Media representatives can apply for registration by emailing info@archery.org.

LOC Contact for booking queries:

| | |
|-------------------|---|
| Name: | World Archery Field Championships Secretariat |
| Email: | archery2016@mci-group.com |
| Language: | English |
| Official website: | www.wafc2016.com (live late January 2016) |
| Facebook: | www.facebook.com/archeryireland |
| Twitter: | www.twitter.com/archeryireland |

PAYMENT CONDITIONS:

For the payment of accommodation, a 60% deposit of the total amount payable is required to be paid for preliminary Hotel registration by **1 July 2016**. The remaining payment for accommodation should be paid with the final hotel registration by **22 July 2016**. Accommodation cannot be guaranteed after this deadline.

A balanced invoice will be provided via email after final payment. There is only one account number where payments are to be made. Please be aware that accommodation, transportation, entry fee, and any additional service fees must be paid in to this bank account number written below:

BANK INFORMATION for ACCOMMODATION, TRANSPORTATION AND ENTRY FEE:

VAT Number of World Archery Field Championships Secretariat: **IE6378801A**

Bank information:

| | |
|-------------------------------|--|
| BANK NAME AND ADDRESS: | AIB, Upper Georges Street, Dun Laoghaire, Co. Dublin |
| BANK ACCOUNT NAME: | MCI DUBLIN – WORLD FIELD ARCHERY 2016 |
| BANK ACCOUNT NUMBER: | 10823500 |
| SORT CODE: | 933406 |
| SWIFT CODE: | AIBKIE2D |
| IBAN: | I E74 AIBK 9334 0610 823500 |

NOTE: Please indicate in the reference/notes section the team or reservation code that corresponds to the payment.

ALL PAYMENTS SHALL BE MADE IN EURO BY BANK TRANSFER

All bank charges/fees are the responsibilities of the sender.
CREDIT CARDS or TRAVEL CHECKS will not be accepted.

Destination Information:

Welcome to Dublin!

Cosy pubs, friendly locals and a dynamic city steeped in history; these are just some of the many reasons why Dublin is such a welcoming host city for the 2016 World Archery Field Championships. Dublin is the capital city of Ireland and is a highly accessible destination with numerous direct flights from many of Europe's capitals and other major cities from around the world.

Dublin City has a 2,000-year-old history. From medieval cathedrals and ancient city walls, to Georgian squares and Victorian grandeur, the streets are alive with heritage and tales of bygone years. Home to Joyce, Shaw, Beckett, Wilde, Dublin has played an important role in much of Ireland's literary history (not to mention the home of Guinness!).

Much of Dublin and its surrounding attractions are easily accessible on foot, by public transit, taxi, or through the Inter Rail system.



There are several world renowned tourist attractions in and around Dublin city. Among some of the most popular include the Guinness Storehouse, Phoenix Park, Europe's largest urban park, and Christchurch Cathedral, which dates back to the Viking ages. Just outside of Dublin city and the county of choice for the 2016 World Archery Field Championships, lies County Wicklow. Famous for its National Park, Wicklow has an uninterrupted vista comprised of much of what Ireland is known for, lush greenery and rolling hills; simply breath-taking scenery.

General Information:

The euro is the currency in the Republic of Ireland and there are many currency exchange services throughout the city. General banking hours are from 10.00 to 16.00 Monday through Friday although we would advise you to secure local currency before travelling. The voltage for small electronics is 230v Ac, 50hz and the standard socket type is UK 3 pin. Most electrical items from continental Europe will function with an adaptor.

Archery Venue:

The archery qualifications and final competitions will conveniently be located on the outskirts of the capital in on the historical grounds of Killruddery House in County Wicklow. The Killruddery Estate is a gem amongst nature, situated within a beautifully wooded area and surrounded by many stunning 17th Century gardens. Killruddery is a living, working House, Gardens and Farm. It has been home to over sixteen generations of the Brabazon family and is the ideal location for the World Archery Field Championships. Killruddery House is located between 1 and 15 kilometres from the officials' and athletes' hotels, and just 5 kilometres from the town of Bray. There is public transportation just outside Killruddery House, which makes it possible for spectators to come from Dublin City Centre and Bray.



County Wicklow:

County Wicklow is located just south of Dublin city in the east of Ireland. It is highly regarded for its striking mountains, brilliant coastline and historic county estates. There is a 129km walking trail which makes its way through the county and through the Wicklow National Park. Located inside of Wicklow National Park is Glendalough. Also known as the “*valley of the two lakes*”, Glendalough hosts the remains of an early medieval monastic settlement, is rich in history, and abundant in wildlife.

Weather:

Dublin's climate is mild and changeable. Winter temperatures average 4-7 degrees Celsius (39-44 degrees Fahrenheit) and summer temperatures vary between 16-20 degrees Celsius (60-67 degrees Fahrenheit).

| | Average Temperature | Low Temperature |
|-----------------------|----------------------------|------------------------|
| Late September | 17° | 12° |
| Early October | 14° | 10° |

For up-to-date weather information, visit www.met.ie

Visa

All participants coming into Dublin for the 2016 World Archery Field Championships will require a passport to enter Ireland.

If you require an **invitation letter for your visa application** please get in contact with the Archery Secretariat at archery2016@mci-group.com as soon as possible, but no later than **22 July 2016**. The visa application may require weeks to be finalised so you should check with your local Irish embassy or consulate.

Please be advised you will be sent an invitation letter only after receiving the full payment of your registration fee. EU Citizens and Citizens of the US, Canada, Australia, New Zealand and South Africa are simply required to show a passport, valid for at least 6 months.

All non-EU citizens should contact their local embassies for specific requirements. For a list of Irish Embassies click [here](#).

Please note that Ireland and the UK are **NOT** part of the [Schengen agreement](#). Further information can also be found on the [following website](#).

Fans and Spectators in Dublin

The capital of Ireland will set a spectacular scene of yet another big sporting event this summer when the world's best archers come to Dublin.

The finals of the World Archery Field Championships 2016 will be held on October 1st/2nd, hosted in the beautiful surroundings of Killruddery House and Gardens.

Finals will be divided into two sessions, morning and afternoon. Exact times and programme are to be confirmed.

Ticket costs are to be confirmed – please keep an eye on our website for updates.
www.wafc2016.com

There will be free entrance at the finals for team managers and athletes.

The preliminary rounds will also be staged at Killruddery House and Gardens. Entrance is free of charge, however, as spectator capacity will be very limited we ask you to advise us in advance if family members/friends intend to come along so that we can do our best to accommodate them.