

INVITATION

Dear President,

On behalf of the Organizing Committee and the Romanian Archery Federation, I am pleased to invite and welcome your Federation to participate to the WAE GRAND PRIX 2nd leg 2017, which will be held in Bucharest/Romania, on May 16th- 21st, 2017.

This competition will be organized following the WORLD ARCHERY rules and WAE GRAND PRIX rules, in both divisions: Recurve and Compound, for Men and Women. National teams from all continents are welcome, as well as club archers.

This event is the Second Round of the European Grand Prix for the year 2017 and a World Ranking Event. Also, it is the last major international tournament before the World Archery Cup, and it is a great opportunity to prepare your teams before going to Antalya, Turkey (TUR).

WAE will give a total amount of 8.000 Euro for each competition (Recurve and Compound, Men and Women) to the winners.

Prize-money for European winners:

- ***1st place: Euro 1000***
- ***2nd place: Euro 600***
- ***3rd place: Euro 400***

We are happy to welcome national teams from all continents and also club archers and we hope that you will enjoy a great tournament and a wonderful week in Bucharest.

Please find enclosed the necessary documents concerning the organization, registration and participation to this event.

We kindly ask you to reply within the stated deadlines:

Preliminary Entries	6 March 2017
Preliminary Hotel Reservation Form	6 March 2017
Visa Invitation Letter Form	15 April 2017
Transportation Form	15 April 2017
Final Hotel Reservation Form	15 April 2017
Budget Form	25 April 2017
Final Entries	25 April 2017
Club Archers Registration	

We are looking forward to welcoming you in Bucharest!

Sincerely yours,
Mr. Mugurel Virgil Ciusca
President
Romanian Archery Federation

PRELIMINARY PROGRAM

Monday 15 May	Arrival of participants. Practice field and local transport available
Tuesday 16 May	Arrival of participants. Accreditation. Practice field and local transport available
Day 1 Wednesday 17 May	Official practice, Equipment Inspection Team Managers' Meeting Opening Ceremony
Day 2 Thursday 18 May	Qualification Round–70 m Recurve & 50 m Compound Men and Women (Practice Field open)
Day 3 Friday 19 May	Individual Eliminations <i>up to semifinals</i> & Mixed Team (Practice Field open)
Day 4 Saturday 20 May	Team Event (Practice Field open)
Day 5 Sunday 21 May	Finals Individuals Award Ceremony Closing Party
Sunday 22 May	Departures of participants

Each Member Association may enter a maximum of 6 men and 6 women per Division.

NOTE:

This preliminary program could change slightly according to the number of participants.

All changes to this program will be published and informed to all participants in good time.

PRELIMINARY AND FINAL REGISTRATION

No entry forms will be available for registering in this event.

The registration process has to be done using the WA Online Registration System (WAREOS, V.2 <https://extranet.worldarchery.org>)

A maximum number of 6 athletes per country are allowed to be registered into each category of the event (the host country is allowed to register 8 archers).

Preliminary entries have to be done using the WAREOS, V.2:

In order to be able to use WAREOS, please enter this address in your web browser <https://extranet.worldarchery.org> and use the Username and Password that WA has assigned to each Member Association. After entering the WAREOS, please go to "Online Registration" and register your archers for this event.

A "WAREOS User Manual" can be downloaded in PDF (English and Russian) from the same website. For any question or doubts regarding the use of WAREOS, please contact Mr. Matteo Pisani email: matteo@pisani.eu.

Starting date for online-registration with WAREOS is:	09 February 2017
End of Preliminary registration with WAREOS is:	06 March 2017
End of Final registration with WAREOS is:	25 April 2017

Please pay attention to the stated deadlines. After passing the deadlines, MAs will be able to enter or update their data in WAREOS, but late fees will automatically apply.

Getting close to the event, in order to finalize detailed schedule and start working on the accreditation process, the system will be blocked. In this case, if any MA would like to change or proceed with the Final Registrations process or change their Final entry, it is required to contact Mr. Matteo Pisani at email: matteo@pisani.eu with a copy to Organizing Committee email gp2017@frta.ro

Final registration that will differ for more than 2 archers according to preliminary registration will have a penalty fee of €100 to be paid to the OC at the moment of arriving at the event.

Teams that enter after 25 April 2017 will pay a penalty of €100 per athlete to be paid to the OC on arrival for the tournament.

Only after having paid the penalty fees to the OC, a Member Association can register the athletes in order to participate at the competition.

A Member Association which made entries in WAREOS and does not participate will be invoiced for the number of entries entered in the system, unless the MA inform WAE and the OC to email gp2017@frta.ro before 25th April 2017, that they are not be able to participate.

Since entries are through the WAREOS only, Member Associations declare that their athletes and officials are aware of the participation waiver and anti doping agreement. We recommend Member Associations to advise their athletes on this matter. However, accepting the conditions of the athlete participation waiver and the anti doping are eligible to participate in the event.

Only Member Associations in good standing will be eligible to compete. This also means that any penalty fee for 2016 and/or 2017 World Archery fee will have to be paid prior to this Grand Prix.

ACCOMMODATION AND GENERAL INFORMATION

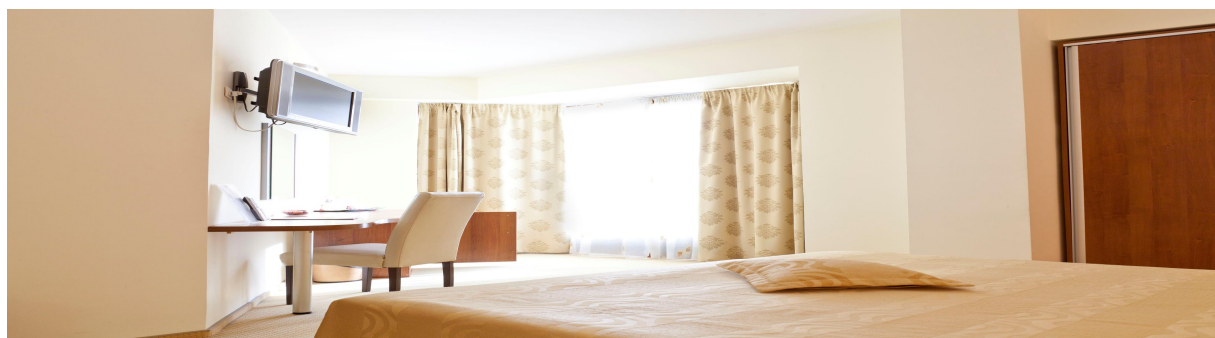
The Official Hotels are 2 hotels less than 700m away from each other:
Euro Hotels International BUCHAREST 3*

Rooms	Euro Hotels International ★★★ Price/person/night
Single Room	90 Euro
Double Room	80 Euro

The room prices are in Euro (€) per person and per night.
It is offered on a “Fully Board” basis including bed, breakfast, lunch and dinner.
In the room price is also included service charge and VAT and the local transportation from/to Hotel/Venue & Practice field
Free Wi-Fi will be available in the hotel lobby and rooms.

There is a limit of availability in the hotel. Therefore the rooms will be allocated based on first come – first served principle.

[Euro Hotels International, Bucharest – Photos](#)





Final Reservations should be made before 15th April 2017

Preliminary Hotel Reservations should be made before: 6th of March 2017.
Reservations after this date shall be subject to availability.

A 50% deposit of the Accommodation payment is required before: 15th of April 2017.
The rest 50% of Accommodation payment is to be made, before: 25th of April 2017.

Accommodation cannot be guaranteed, nor at the above quoted prices beyond each deadline.

Entry fees:

Individuals:	150 Euro per athlete	
Team:	60 Euro per team	*Participation in the Mixed Team event is free
Officials:	40 Euro per person	

Transportation:

Bucharest International Airport (OTP) & Bucharest Central Railway Station
From/To Airport & Train Station – to/from Hotel (arrival and departure): 20 Euro/person

Weather for Bucharest:

Bucharest has a transitional climate, with both continental and subtropical influences (Köppen climate classification Cfa/Dfa/Cfb/Dfb). In summer, the average temperature is 23 °C (73 °F) (the average for July and August) Temperatures frequently reach 35 °C (95 °F) to 40 °C (104 °F) in mid-summer in the city centre. Although average precipitation and humidity during summer are low, there are occasional heavy storms.

Water:

Water will be available on the fields free of charge.

Visa:

Please apply for your visa as soon as possible, if you need any additional information regarding visa, please let us know.

Application for and obtaining travel visas are completely and solely the responsibility of the participating teams. The process for obtaining a visa requires each individual to submit an application through a Romanian Embassy or Romanian Consulate. This is a process that **MUST** be done by the applicant – the Organizing Committee cannot do it for you. It cannot be emphasized enough to start the application process early. Please note that the application and interview process in your country may very well be in advance of the team selection date, so in many cases, you will need to start the application process prior to confirming your final team.

Visa Invitation Letter – All countries that will need letter of invitation by the Organizing Committee to use it in their application process are requested to order these in time. Please fill out the Visa Invitation Letter Form as soon as possible and send it in.

As long as the Organizing Committee gets no different information, the Invitation Letter will be sent by email. If an express service should be desired, this service will be charged to the MA and must be paid to the Organizing Committee upon arrival.

If our help is needed you may contact us immediately: ftirarc.rou@gmail.com / gp2017@frta.ro no later than 1st of April 2017, for we could send an official invitation over to the Romanian Embassy or Consulate for further cooperation.

Closing Party: Sunday, 21 May 2017

On the final day (Sunday, 21th May 2017) a special dinner with music and dancing will take place from 20:00. Entry fee for the banquet is 20 € per person. Everyone is invited to join the Party!

Dress Regulations:

WA & WAE dress regulations do apply.

Awards Ceremony:

It is required that each team should bring a country's Flag (90cm x 120cm approx).

Pre-payments:

Hotel booking will only be regarded valid as soon as a 50 % down payment has been received by the Organizing Committee, before 15th of April 2017.

The balance of full payments is to be made, before 25th of April 2017.

Booking non official hotel:

Participants who may decide to book their accommodation at or with other hotels, i.e. non-official hotels, and not through the Local Organizing Committee (LOC), shall have to pay a double entry fee, and the LOC will not be responsible for providing transportation from those hotels to the venue (transport for these teams will be provided only to and from airport & train station). It is not possible to distribute any information at the non-official hotels, also.

Meals at the venue:

All meals will be served at the Hotel, during the official days.

ADDITIONAL INFORMATION

The teams interested in training before and after the days of official competition schedule, are invited to contact the OC for details.

CLUB ARCHERS PARTICIPATION

Not only National Team archers can participate in the Grand Prix, but also Club archers. National teams will have priority during the preliminary entry phase. After the Preliminary Entry deadline (6th of March 2017), all Club members could register. The Club archers can participate only in the individual competition, not in team competition and in mixed team. Registrations must be done through their National Federations and the entries can be accepted by the Organizing Committee until the total capacity of the field has been reached.

Please also refer to the Club Archers Registration Form at the last pages of the Invitation.

Please note that Hotel Reservations will be made in priority of receiving the 50 % payment of Accommodation payment, no later than: 15th of April 2017.

Please also refer to the detailed Payment Policy below.

PAYMENT POLICY

- For the payment of Accommodation, a 50 % deposit of the total amount payment is required before 15th of April 2017.
- A balance invoice will be issued after payment.
- The Entry Fees should be paid in full before 25th of April 2017.
- The Transportation Fee should be paid in full before 25th of April 2017.
- The balance of full payments is due by 25th of April 2017.
- An Invoice will be issued after payment.
- All prices for payments after the stated deadlines are subject to additional charges.

Payments must be sent to the following Bank Account:

BANK: Banca Comerciala Romana.
Address: Lipscani Street no. 18-20, Sector 3
Bucharest
Romania

A/C NAME Romanian Archery Federation
Fiscal code: 4204135
Address: Vasile Conta Street, no. 16, Sector 2
Bucharest
Romania

SWIFT CODE: RNCBROBU
IBAN: RO46 RNCB 0090 0005 0853 0017

NOTE:

ALL PAYMENTS ARE REQUIRED TO BE DONE IN EURO BY BANK TRANSFER
LATEST 25th of April 2017!

ALL BANK TRANSFER FEES HAVE TO BE PAID BY PARTICIPATING MAS (you
need to state OUR option when paying).

IN CASE OF NOT PAYING THE BANK TRANSFER FEES, YOU WILL BE CHARGED
FOR THE DIFFERENCE UPON ARRIVAL, AT THE ACCREDITATION.

- NO CREDIT CARDS
- NO TRAVEL CHECKS

PLEASE SEND THE COPY OF THE BANK TRANSFER TO THE ORGANISER by email
to gp2017@frta.ro

Cancellations & Changes:

Cancellations must be in writing to the Romanian Archery Federation, by email gp2017@frta.ro and:

- received until 15th of April 2017, for full refund of the deposit payment
- received until 25th of April 2017, for 50% refund of the deposit payment
- received later than 25th of April 2017, no refund
- Late arrivals or early departures will be charged according to the Final Hotel Reservation Form(s).

All refunds, if any, will be processed after the end of the event.

PRELIMINARY HOTEL RESERVATION FORM

Return at the latest: 6th March 2017

Member Association: _____

Email address: _____

Telephone: _____ and Fax: _____

Hotel Name: _____

Arrival Date: _____

Departure Date: _____

Number of Nights: _____

Number of Rooms

Single:

Double:

☐ Please, check this box if you need facilities for persons with disabilities.

We require that 50 % of the accommodation payment should be made before 15th of April 2017

Date: _____ Signature President / Secretary General: _____

Please return Preliminary Hotel Reservation Form to: Romanian Archery Federation,
Before 6th March 2017, by e-mail: gp2017@frta.ro

TRANSPORTATION FORM

Return at the latest: 6th March 2017

Member Association: _____

Email address: _____

Telephone: _____ and Fax: _____

Total number of Persons:		X 20 € =	TOTAL (B): €
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Arrival information

By plane:

Airport: Bucharest International Airport (OTP) Flight Nr: _____

Date: _____ Arrival Time: _____

By Train:

Train Station: Bucharest Central Train Station Train Nr: _____

Date: _____ Arrival Time: _____

Departure information

By plane:

Airport: Bucharest International Airport (OTP): Flight Nr: _____

Date: _____ Arrival Time: _____

By Train:

Train Station: Bucharest Central Train Station Train Nr: _____

Date: _____ Arrival Time: _____

☐ Please, check this box if you need facilities for persons with disabilities.

Date: _____ Signature President / Secretary General: _____

Note:

OC should be informed in writing about changes in the Teams' travel program before 25th of April 2017. If your arrival is later than your original schedule, the room charges are starting from the original date indicated in the Member Association's Final Hotel Reservation Form.

Please return Transportation Form to: Romanian Archery Federation,
Before 6th of March 2017, by e-mail: gp2017@frta.ro

FINAL HOTEL RESERVATION FORM

Return at the latest: 25th of April 2017

Member Association: _____

Arrival Date: _____ Departure date: _____

- OC should be informed in writing about changes in the Teams' travel program until 15th of April 2017 (full refund) or until 25th of April 2017 (50% refund). If your arrival is later or departure is earlier than your original schedule, the rooms will be charged according to the original dates indicated in the Member Association's Final Hotel Reservation Form (s). Please refer to the Cancellations & Changes at the PAYMENT POLICY page.

Ibis 3*	Number of Rooms	Number of persons	Nights	Price/person	Total in Euro €
Single room				90 €	
Double room				80 €	
				TOTAL (1)	

The rates are in Euro (€) per person, per day, full board

TOTAL HOTEL COST: _____ Euro

☐ Please, check this box if you need facilities for persons with disabilities.

We require that balance of full Accommodation payment should be made before 25th of April 2017

Date: _____ Signature President / Secretary General: _____

BUDGET FORM

Return at the latest: 25th of April 2017

Member Association: _____

Telephone: _____ Fax: _____ Mobile: _____

E-mail: _____

	Number	Price	Total
Athletes Entry Fee		150 €	€
Teams Entry Fee		60 €	€
Officials Entry Fee		40 €	€
Closing Party Fee		20 €	€
TOTAL ENTRY FEES (A)			€
Transportation Fee		20 €	€
TOTAL TRANSPORTATION FEES (B)			€
TOTAL ACCOMMODATION (C)			€
Grand Total (A+B+C)			€
Deposit 50% of Accommodation payment before 15 of April 2017			€
Balance of full payments due on 25 of April 2017			€

Payments must be made according to the details presented previously in the Payment Policy

Date: _____

President/Secretary General: _____

VISA INVITATION LETTER FORM

Return at the latest: 15th of April 2017

Country/Team: _____ Contact: _____

Email: _____

Phone: _____ Fax: _____

Nº	Given Name	Family Name	Date of Birth	Passport Number	Date of issue	Validity	Indicate Athlete or Official
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							

Date: _____ President/Secretary General: _____

CLUB ARCHER REGISTRATION FORM

EVENT: European Grand Prix – 2nd leg

PLACE: Bucharest, (Romania)

DATE: 16-21/05/2017

Country:					
Family Name:					
Name:				WA ID # (if any)	
Date of birth:			DIVISION	Rec. men	
Club name:				Rec. women	
				Comp. men	
				Comp. women	

Email address:			
Postal address	Street:		
	City:		
	Postal code:		
	Phone #:		

ALL cells must be completed

To be completed ONLY by
THE LOC

Date the Form was received:

Day	Month	Year

Please send this form completed to the Local Organizing Committee and to your National Archery Federation / Association:

- A) The Local Organizing Committee (LOC) will contact you to coordinate final registration, payment and any other information needed to complete your registration to the event.
- B) Your Federation will need to register your data in WAREOS (WA Registration & Entry Online System) in order to include you into the results system and WA WAREOS data base.

REGULATION for CLUB ARCHERS participating in European GRAND PRIX

1. The Club Archer is responsible to send the completed form to the LOC and his/her Federation. Sending the form does not guarantee his/her participation. The process of registration and inclusion must respect the Club Archers' regulations and procedures in order to be able to participate to this event.
2. As soon as the Club Archer will be registered in WAREOS (by his/her Federation) and the LOC has accepted his/her registration, the Club Archer will be informed by the LOC that he/she can officially take part in the event.
3. Club Archers participating in WAE events must be members of a WA Member Association (therefore official members of the Archery Federation of his/her country).
4. The LOC will work on a "first come, first serve" basis, to take into consideration the forms they will be receiving. However, in order to participate, the Club Archer must also fulfill all the requirements requested in terms of booking, payments and other information requested by the LOC.
5. Club archers cannot have coaches or guest accredited to access the FoP (blue area). If guest or coaches will accompany a Club Archer he will be treated as a spectator.
6. DRESS REGULATIONS: Club Archers must respect WA rules (Book 1, point 3.22) in terms of uniform for the WA events. Club Archers cannot use any National Team uniform (neither of his country nor any other).
7. Club Archer must be present in the Official Practice day when he will pick up his/her accreditation, confirm name and data given and pass the equipment inspection. The Club Archer is not allowed to miss the official practice and arrive directly to the qualification day. Travel plan should be arranged according to the schedule.
8. Club archers could be Junior or Senior Categories. Cadet's archers are not allowed to participate in the event as Club Archer.

CLUB ARCHER REGISTRATION PROCEDURE

- The Club Archer interested in participating in a Grand Prix competition, has to read Invitation Package and study cost and conditions to participate.
- After the end of the Preliminary Registration, the LOC (Local Organizing Committee) will calculate the available spaces for Club Arches per Division and inform WAE , which will advertise and publish the spots available for Club Archer on WAE Website.
- Max 30% of spots of the spots available (for Division) are for Club Archers from the host country, 70% are for International Club Archers.
- The Club Archer will visit the WAE Website and as soon as she/he knows the places available, completes the “Club Archer Registration Form” and sends it to the LOC and to her/his National Archery Federation.
- The belonging Federation, receiving the Club Archer Registration Form, has to check:
 - If she/he is a member of the Federation
- If all is OK, the Federation will register the data of the archer in WAREOS (WA Registration & Online System) in order to include her/him into the result system and WA WAREOS data base. If Club Archer is included in WAREOS, the Federation has to inform LOC that the archer is eligible for the event.
- The LOC will prepare a list of Club Archers forms ordered by date of arrival and inform the Club Archer that her/his form has been received and she/he is included in the Club Archers list. The LOC requests to start room booking and fees-cost payment as indicated in the Invitation Package.
- The Club Archer contacts LOC to arrange room booking, arranges payments and informs about travel plan.

INFORMATION ABOUT BUCHAREST

Bucharest is the primary entry point into Romania. Bucharest is a booming city with many large infrastructure projects changing the old face of the city. Known in the past as "The Little Paris," Bucharest has changed a lot lately, and today it has become a very interesting mix of old and new that has little to do with its initial reputation. Finding a 300 year old church near a steel-and-glass building that both sit next to a communist style building is commonplace in Bucharest. Bucharest offers some excellent attractions, and has, in recent years, cultivated a sophisticated, trendy, and modern sensibility that many have come to expect from a European capital. Those who knew Bucharest in the past but have not visited it after 2010 will be surprised by the scale of the changes that are taking place. Ambitious projects are quite common in Bucharest. The largest project finished at this time is the impressive Basarab Bridge, which is Europe's widest cable-stayed bridge.

Bucharest has landmark buildings and monuments, like the Palace of the Parliament - the largest building in Europe and the second-largest in the world. Other important landmarks are: The Triumphal Arch - modeled after the Arc de Triumph in Paris, The Romanian Athenaeum, The CEC Palace etc.

More info at:

<http://wikitravel.org/en/Bucharest>



To Contact the Organizing Committee:

- Mrs. Adriana Hoppe (for All matters and payments)
E-mail: gp2017@frta.ro / frtirarc.rou@gmail.com
Phone: +40 722 473 051
- Mr. Ghenadie Iepuri (for forms, accommodation, transport)
E-mail: gp2017@frta.ro
Phone: +40 73 27 37 825